# UNIVERSITY OF ENGINEERING AND TECHNOLOGY, TAXILA

## INVITATION TO BIDS

**BIDDING DOCUMENTS FOR ARRANGEMENTS FOR 23rd CONVOCATION-2026 SCHEDULED TO BE HELD IN THE MONTH OF DECEMBER -2026 AT MULTIPURPOSE HALL, UET, TAXILA.**

E-Bids on Whole basis are invited from Services Providers, firms/companies/sole proprietor/ (JVs, if applicable) etc. engaged in different Services, registered withrelevant Registration Authorities and Tax Departments/ Authorities (Income Tax, General Sales Tax & Punjab Sales Tax etc.). The bidders should submit E-bids against whole basis. The E-bids shall be received as per single stage two envelope procedures.

| Sr.No. | Description | Quantity | EstimatedCost | Bid Security(Fixed) |
|---|---|---|---|---|
| 1. | ARRANGEMENTS FOR 23rd CONVOCATION-2026 SCHEDULED TO BE HELD IN THE MONTH OF DECEMBER 2026 AT MULTIPURPOSE HALL, UET, TAXILA | Quantities as per detail specifications | 7,072,500.00 | 141,450.00 |

1. All E-bids must be accompanied by a Bid Security of the estimated price, as mentioned in the Table above, in the name of "Treasurer, UET, Taxila", and in the form of CDR/Bank Guarantee / Demand Draft / Pay Order submitted / transferred online as per the procedure established in system (e-Procurement System) in collaboration with Bank of Punjab. Late E-bids shall be rejected.
2. **The complete E-bids must be submitted online on Punjab e-Procurement System (eP) website i.e., https://ep.punjab.gov.pk as per the following schedule:**

| | |
|---|---|
| **E-bid Submission Date & Time** | **27 November, 2026 @ 11:00 A.M.** |
| **E-bid Opening Date & Time** | **27 November, 2026 @ 11:30 A.M.** |

3. **Bid Security should be submitted / transferred online as per the procedure established in system (e-Procurement System) in collaboration with Bank of Punjab.**
4. Bidders are advised to ensure uploading the Bid on **Punjab e-Procurement System (eP)**, well before the submission deadline, and not wait for the last date and time to upload the bid. Bid submission on **Punjab e-Procurement System Portal (eP)** shall entirely be the responsibility of the bidder. UET, Taxila, shall not be held responsible for any issues thereof.
5. The prices should be quoted in Pak Rupees. The PST to be indicated separately where applicable.
6. The University may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. The University shall upon request communicate to any bidder who submitted a bid or proposal, the ground for its rejection of proposals, but is not required to justify those grounds.
7. Bidding Documents are immediately available after date of publication. University of Engineering & Technology, Taxila, will not be responsible for any cost or expense incurred by Bidders in connection with the preparation or delivery of E-bids. In case of official holiday on the day of submission, next day will be treated as closing date.
8. The Bidding document carrying all details can also be downloaded from University of Engineering & Technology, Taxila, official website https://web.uettaxila.edu.pk, and website of Punjab Procurement Regulatory Authority https://www.ppra.punjab.gov.pk.
9. The URL of the website of the PPRA is (http://ep.punjab.gov.pk) and response time shall be calculated exclusively from the date of publication of the advertisement on the website of the PPRA.

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